

# **Breckenridge Open Space Advisory Commission**

April 22, 2024

Lower Level Conference Room in Town Hall 150 Ski Hill Road, Breckenridge, CO 80424

THE TOWN OF BRECKENRIDGE IS HOLDING HYBRID MEETINGS. THIS MEETING WILL BE HELD IN PERSON AT BRECKENRIDGE TOWN HALL. ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND.

This meeting will also be broadcast live over Zoom. Log-in information is available in the calendar section of our website: <a href="www.townofbreckenridge.com">www.townofbreckenridge.com</a>. Questions and comments can be submitted prior to the meeting to <a href="www.townofbreckenridge.com">websiteopenspace@townofbreckenridge.com</a>.

8:00 pm	Adjournment		
7:55 pm	<ul> <li>OST Discussion</li> <li>BOSAC Officers: Chair and Vice Chair Nominations</li> <li>Other Matters</li> </ul>	12	
7:50 pm	<ul> <li>Staff Summary</li> <li>Field Season Update</li> <li>Friends of Breckenridge Trails</li> <li>Signage Workplan RFP</li> <li>Commercial &amp; Nonprofit License Agreements Update</li> <li>Annual Open House</li> </ul>	8	
7:45 pm	Public Comment (Non-Agenda Items; 3-Minute Limit Please)		
7:40 pm	Discussion/Approval of Agenda		
7:35 pm	<ul> <li>Discussion/Approval of Minutes</li> <li>March 25, 2024 Draft BOSAC Meeting Minutes</li> </ul>	1	
7:30 pm	Call to Order		
5:30 pm	Community Meeting on Cucumber Gulch Preserve		

# I) CALL TO ORDER

Duke Barlow called the March 25, 2024, regular meeting of BOSAC to order at 5:32 pm. Other members of BOSAC present included Nikki LaRochelle, Chris Tennal, David Rossi, Bobbie Zanca, and Town Council liaison Jeffrey Bergeron. Krysten Joyce was present virtually. Staff members present included Anne Lowe, Tony Overlock, Scott Reid (virtual), Mark Truckey, Julia Puester, Alex Stach, Clif Cross (virtual). Larissa O'Neil from Breckenridge History was present. Council members Kelly Owens and Jay Beckerman attended virtually. Members of the public included: Marika Page, Greg Ruckman, and Neil Groundwater.

# II) APPROVAL OF MINUTES

A) BOSAC REGULAR MEETING – February 26, 2024. The minutes were approved as presented.

# III) PUBLIC COMMENTS

N/A

# IV) STAFF SUMMARY

# A) FIELD SEASON UPDATE

As the Upper Blue Valley continues to receive snow, staff are focused on grooming at Gold Run and collecting data from TRAFx counters and SpyPoint cameras. The locations of cameras for the Winter Trail Users study have been rotated (now monitoring B&B, Slalom, and Fall Classic) and we will continue to collect data to help form our report on winter uses on our trail network.

#### B) SEASONAL HIRES

Staff recently were informed that both of our seasonal naturalists from last year will be returning this season. We are also confident that 4 out of 7 technicians from last year will also be joining us again, and we are currently in the process of interviewing for the remaining 3 positions.

Mr. Bergeron asked about housing for the seasonal employees to which Ms. Lowe replied that all the returning staff and new applicants are local and have housing.

# C) FRIENDS OF BRECKENRIDGE TRAILS

Staff are finalizing dates for the 2024 Friends of Breckenridge Trails (FOBT) events and should have the official dates for our FOBT events ready for our April meeting. We are aiming to have a mix of trail building/maintenance days, as well as invasive weed pulls and a day focused on the River Trail. Staff also recently attended a meeting for the 2024 County Wide Weed Pull Day, scheduled for July 13, 2024, and plan on hosting a FOBT event in conjunction with this County-wide effort.

# D) SIGNAGE WORKPLAN RFP UPDATE

The Signage Workplan RFP link is live on the Town's website and is included in this month's BOSAC packet. Staff proactively reached out to local firms that we have worked with in the past, but so far have primarily heard from out-of-state proposers. We have received a number of general questions from several different proposers and will be posting our replies on the Town's website on Wednesday, March 27<sup>th</sup>, 2024.

Mr. Bergeron asked about etiquette signage and Ms. Lowe stated that etiquette signs were a category of signage included in the RFP. Mr. Bergeon also stated that, in his opinion, we should lean towards a local firm as they will have a better understanding of the trail system and our needs.

# E) CAMP HALE AND CONTINENTAL DIVIDE NATIONAL MONUMENT ACCESS PLANNING GRANT

Summit County Open Space & Trails were successful in their pursuit of a State Trails Planning Grant for the Camp Hale & Continental Divide National Monument Access Planning Effort for the southern end of the Ten Mile Range. This includes trailheads and destinations like Mt. Quandary, McCullough Gulch, Blue Lakes, and Spruce Creek. Staff and our partners at the County and Forest Service expect an uptick in visitors after the recent National Monument designation and together with the Volpe Center, are planning thoughtful approaches to visitor use management in this area.

Ms. Zanca asked about the amount of the award and who would manage this planning effort, to which Ms. Lowe replied that the County was awarded nearly \$45,000 and that Summit County Open Space & Trails would be managing this project with support from the Town and USFS staff.

Ms. Zanca was also curious about the total cost of the planning project and what portion of that cost the grant covered. Ms. Lowe replied she believed they pursued a 50% match which would mean the total cost of the planning effort to be around \$80,000-\$90,000. She also stated that the project would be completed by early 2025.

# F) 2024 PROJECT LIST OF MAPS

Staff shared newly updated maps related to the 2024 Project List presented at the February 2024 BOSAC meeting. When asked for feedback on the new format from the committee members, Ms. Zanca and Mr. Barlow replied that they appreciated the new maps.

# G) JOINT BOSAC/TOWN COUNCIL MEETING

A joint meeting with the Breckenridge Town Council is scheduled for April 9, 2024. Staff asked that committee members provide discussion topics in the coming weeks before the meeting and Ms. Lowed stated that staff will follow up with BOSAC members as we approach April 9<sup>th</sup>.

# V) OPEN SPACE DISCUSSION

**BOSAC Officer: Vice Chair Nomination** 

\* Staff and BOSAC thank Mr. Tennal for his service as BOSAC Vice Chair. \*

Mr. Barlow stated that BOSAC will need a temporary Vice Chair for the next month and will elect officer positions at the annual April meeting. Mr. Bergeron asked the commission if they were considering suggestions now, as he nominated Nikki LaRochelle to take over the Vice Chair duties. Mr. Tennal and Mr. Rossi seconded the motion and the remaining members of the committee voted, making a unanimous motion. Ms. LaRochelle accepted the nomination. Ms. Lowe reminded BOSAC that the officer terms were changed last June to one-year terms and that BOSAC typically conducts their officer elections in April of each year.

Mr. Tuckey recommended that the commission make an official vote on this decision.

BOSAC unanimously supports Ms. LaRochelle as the Vice-Chair.

# **Dry Gulch Management**

Ms. Lowe briefly reintroduced the property to the commission members and spoke about some of the first steps toward developing a management plan for Dry Gulch. Ms. Lowe stated that before staff can begin work on a management plan, all the structures and artifacts on the property would need to be assessed by Breckenridge History.

Larissa O'Neil from Breckenridge History presented a report on the structures and artifacts at Dry Gulch. She spoke about the history of the property and how the site was originally the location of an unsuccessful mining tunnel – the Lightburn Tunnel. She explained that most of the authentic mining-era structures were on the southern end of the property and included the original tunnel, a few boarding houses, and a blacksmith shop. Ms. O'Neil then spoke about the more modern history of the property and Mr. Glen Campbell's time as the owner of Dry Gulch. She stated that when Mr. Campbell purchased the property, he brought several artifacts from other mining projects and constructed numerous new structures (the main hall, a kitchen, cabins, restrooms, and a replica mine shaft) in the area.

Breckenridge History feels that one of the biggest challenges facing the Dry Gulch property is to not misinform the public that all the structures and items are property of a legitimate western town/mining operation. Ms. O'Neil believes that there is potential for an interesting interpretive opportunity that covers both periods and doesn't view removing the contemporary buildings as a detracting factor when evaluating the site for future purposes. Breckenridge History included several recommendations in their memo to BOSAC, which include demolition of the contemporary structures, keeping all the artifacts on site, and installing some sort of passive, interpretive signage. Longer-term recommendations included assessing the mining-era structures for stability, potentially offering group tours, and considering the use of Gold Run Road for accessibility purposes. Ms. O'Neil also proposed the idea of an interpretive loop that would link historic locations in the French Gulch with those in the Gold Run srea (Preston Townsite, Peabody Place, and Dry Gulch). Finally, Ms. O'Neil said that Breckenridge History would be in support of a third-party evaluation of the site given the historical, environmental, and recreational complexities of the site.

Mr. Bergeron asked about the possibility of leaving some of the buildings open and accessible to the public for a self-guided experience, to which Ms. O'Neil replied that she thinks our priority should be to secure the property and all structures, noting that even up to last summer the original mine shaft was accessible and creating a hazardous situation (Joel Dukes and the technicians closed the portal). Mr. Bergeron followed up by asking about the feasibility of guided tours on the property with Breckenridge History and stated he didn't feel the historical authenticity of the structures detracts from the property's potential to host a cool experience for visitors. Ms. O'Neil said she felt like there could be an opportunity for that in the future.

Ms. LaRochelle asked Ms. O'Neil if she could elaborate further on the idea of a historical interpretation loop to which she replied she envisioned it operating much like the interpretation in French Gulch, with low-impact, passive signage and would provide additional support for our historical resources overall as a historical interpretation loop drives home the point that we truly view these assets as a valuable part of the makeup of Breckenridge.

Ms. Lowe circled back the conversation to BOSAC and reminded them we don't need to have a decision made today and that it's very helpful for staff to have an inventory of what's on the property and the items' historical significance. Ms. Lowe also stated that she believes there are two septic systems on the property that date back to the 1980s. When the Town purchased the property, the County forgot to pursue the septic permits, which would include either an agreement to abandon or an agreement to repair those systems. She said that the County will want us to deal with that this summer and we will need to decide if we want to use or abandon the septic systems. Ms. Zanca asked about which process would be more difficult and Ms. Lowe stated that it would be much easier to abandon and remove the septic tanks.

Mr. Barlow asked if there was a specific agency that Ms. O'Neil would lean toward for a third-party evaluation of the site. Ms. O'Neil stated that the Town and Breckenridge History have worked with Norris Design before and that she recommended this idea because she felt this property and proposed management plan is much broader than typical projects assessed by Breckenridge History.

Ms. Zanca was curious as to whether there was a consensus on doing more than traditional, passive-interpretive signage at Dry Gulch. Ms. Lowe replied no, not necessarily, and that we want to spark conversation between BOSAC and staff to see what we all envision for this property.

Mr. Bergeron stated that he felt this property has the "potential to be a gem and if we manage it properly it could become a great destination...", but that he was worried about vandalism possibilities.

Mr. Overlock said that the gate was installed originally for John Cooney to prevent motorized users. Staff would like to leave the gate there until we figure things out, or maybe have it become a permanent feature. Mr. Overlock also stated staff agrees that liability issues and damage to the resources are the primary concerns at this point.

Ms. Zanca asked what else would be "on the table" aside from traditional historical interpretation/nature hikes. Ms. Lowe thought we should first consider how we want to handle the structures. Should we keep the more modern structures for other purposes or remove them for a more authentic historical experience? There is road access to this property, but it can be a little tricky to get back there. Ms. LaRochelle said she's been thinking about a "Hallelujah Hut-type" experience working well on this property from a winter perspective. Mr. Bergeron agreed and went into more detail about how he envisions a cross-country ski hut working at Dry Gulch.

Mr. Barlow stated he thinks the priority should be to secure the buildings and gates, and commission a study for additional guidance. He said he liked Ms. O'Neil's idea about sharing the story from both timelines of ownership. He was also curious about dogs on the property to which staff replied yes, we will permit that now that we fully own the property. Mr. Rossi echoed Mr. Barlow's comments regarding additional guidance from other consultants and securing the property for liability issues. There was also a brief conversation about the possibility of restrooms at Dry Gulch, to which everyone agreed a port-a-potty would be the best option over restrooms.

Ms. Lowe thanked Ms. O'Neil and stated it was extremely helpful to have Breckenridge History complete this analysis and that our initial actions would be to secure the buildings and access to the property. Mr. Tennal said he was glad we acquired the property and that we should take our time considering what to do at Dry Gulch.

#### **Laurium Trailhead Options**

Mr. Overlock presented plans and led a detailed discussion on five parking options for the Laurium Trailhead.

Ms. Zanca stated when we had our initial site visit last fall there was some concern about how the neighbors in the area would feel about parking encroaching closer to their homes. Mr. Overlock replied that this is something we are certainly going to take into consideration and will perform outreach as needed. Ms. Joyce echoed Ms. Zanca's statements regarding outreach to the neighbors but also reminded everyone that those individuals probably don't enjoy the current configuration on crowded days. Ms. Joyce also was curious if we would tackle this project in phases, as some of the proposed options have quite a few more proposed spots than currently exist. Mr. Overlock agreed that would be a good approach and said staff is still trying to identify the "sweet spot" when it comes to the exact number of parking spots. He stated it could most likely be completed in phases, but it would certainly be more cost-effective to do it in one go.

Mr. Bergeron was curious about the amount of visitor use at the property and wanted to know if we had set up any trail counters near the trailhead. Mr. Overlock replied that we do not, but that Summit County Open Space & Trails (SCOST) has a camera facing the parking lot and has been conducting a study on the number of vehicles at the trailhead.

Mr. Tennal asked, "If Option 5 was the outcome, has staff put any thought into reorientating the trailhead so that it would be closer to the new spots?" He continued that it would be less

than ideal to have people walking down the road to the existing trailhead, to which staff agreed and said creating a new segment of the trail would be necessary if we went in that direction.

Ms. Joyce stated that she had some concerns that upgrading the parking at the Laurium would make it the "new default Baldy trailhead..." and that the number of spots proposed in the bigger lots and the steepness of the road has the potential to create a problem. Mr. Overlock replied that while he agrees there could be some truth to the "build it and they will come" thought process, he feels that this a problem area that needs to be addressed from a safety perspective, and more and more people are wanting to hike and ski Mt. Baldy regardless of the parking situation.

Mr. Barlow stated that Option 5 seems great and eliminates the current safety issue, but we'd need to figure out the number of spots. This led to a quick discussion on the current capacity and SCOST's camera study. Mr. Rossi said he's also heard some concerns from neighbors and that we should consider something that is phased and the direction of the parking lot relative to car lights. Ms. LaRochelle also brought up that we should consider parking for future trail developments in the area and if that will impact the number of spots we construct.

Public comment from Mr. Neil Groundwater, representing Summit Public Radio and TV. Mr. Groundwater wanted to remind the engineering firm that Xcel has two boxes just north of the existing parking area. He also stated that there are power lines buried 4 feet deep under the revegetated road pictured in Options 2 & 3.

Ms. Lowe stated that this would be a good topic for the BOSAC-Town Council joint meeting in April and wanted to know if the commission members had a strong preference for one option. Mr. Bergeron said his preference was Option #4, with the possibility of expanding and adding Option #5 in the future. Mr. Tennal stated that Option #5 was his preferred option, but also feels Option #3 could be a good alternative. He doesn't feel that the existing trailhead area is all that pristine and has a lot of degradation issues. Mr. Tennal stated he feels that Option 4 doesn't seem like it will solve any of the problems (other than removing the existing parking area) we are currently experiencing. Mr. Bergeron amended his answer to Option #5 after a more detailed discussion on the number of spots each option proposes. Mr. Barlow said "It's Option #5 for me. Find the magic number and expand from there. I'm also curious to get the Town Council's input on that." Ms. LaRochelle said she likes Option #5 "for the reasons we just discussed." Ms. Zanca agreed that Option #5 made the most sense. Mr. Rossi said he likes Option #5 the most but prefers a phased approach. Ms. Joyce agreed that Option #5, with a phased approach, was her preference. She also reiterated that she felt this was too many spots and that having parking on both sides of the road would probably become quite annoying for homeowners in the area.

Mr. Overlock proposed that each commission member state the number of parking spots they felt appropriate for Option #5: Mr. Rossi – 15. Ms. Zanca – 24. Ms. LaRochelle – 20. Mr. Barlow – 20. Mr. Tennal – 20. Mr. Bergeron – 18. Ms. Joyce – 18.

# **Council Matters Related to Open Space Topics**

Mr. Bergeron relayed a new "Demolition by Neglect" ordinance that relates to historical cabins in the Upper Blue River Valley.

# **Other Matters**

Mr. Bergeron brought up an email regarding the back side of Sally Barber/Berlin Placer. He stated that the road has not been maintained and that we should reach out to the developers to address this issue. Mr. Overlock stated it was discussed briefly in the last meeting and that we have been in correspondence with SCOST about the underlying issues that make this difficult. Mr. Overlock said we would follow up.

Mr. Barlow brought up a parking issue at the green gate on the Siberian Loop. He said there is a sign there with a QR code that says you must register to park here. Mr. Barlow was curious if we could collect that data to help inform our winter users' study.

# VI) ADJOURNMENT

A motion to adjourn the BOSAC meeting was made by Mr. Barlow, and Mr. Bergeron seconded it. The March 25, 2024, regular meeting of BOSAC ended at 6:49 pm.

The next regular meeting of BOSAC is scheduled for April 22, 2024.

Duke Barlow, Chair

Memorandum

To: Breckenridge Open Space Advisory Commission

From: Open Space & Trails Staff
Re: April 22, 2024 Meeting

# **Staff Summary**

# **Field Season Update**

Since the last BOSAC meeting, staff have completed the following:

- Data collection at popular trailheads and trails.
- Another successful season of grooming has concluded on non-motorized routes: Gold Run Road, Dry Gulch, Fall Classic, Hard Luck, Slalom, Upper Flume, Middle Flume, and Tom's Baby.
- Seasonal OST Technician and Naturalist positions are filled. Orientation for most will begin on May 14<sup>th</sup>.

# **Friends of Breckenridge Trails**

Staff has finalized the schedule and slate of projects for the Friends of Breckenridge Trails (FOBT) volunteer program, which include a combination of trail-based maintenance projects and stewardship projects. More information will soon be posted to the website. BOSAC members are strongly encouraged to attend 1-2 volunteer days per year.

#### The 2024 FOBT dates include:

1. J	lune 1	National Trails Day, Town Clean Up Day, Carter Park & Trails Maintenance
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- June 15 New Trail Construction (Ellie's Features)
   June 29 New Trail Construction (Ellie's Features)
- 4. July 13 Community Wide Weed Pull5. July 27 River Trail Restoration Day
- 6. Aug 10 New Trail Construction (Ellie's Features)
- 7. Aug 14 Cucumber Gulch Preserve Weed Pull
- 8. Aug 24 New Trail Construction (Ellie's Features, bottom of Nightmare on Baldy reroute)

#### Signage Workplan RFP

The Town of Breckenridge received approximately nine proposals for the Signage Workplan to support the Town's Open Space & Trails Master Plan. Staff is currently reading and sorting through each proposal. More information will follow.

#### **Commercial & Nonprofit License Agreements Update**

The Town of Breckenridge permits a limited number of nonprofit and commercial operators to use Town-only trails and/or open spaces for guided tours during the summer and winter seasons. Operators under contract for the 2024-2025 season include the following:

Non-Profit	Commercial
Breckenridge Outdoor Education Center	Big Ed's Fishing (fishing)
*Breckenridge Heritage Alliance	Breckenridge Outfitters (fishing)
Cycle Effect	Colorado Adventure Guides (trails)
*Friends of Dillon Ranger District	Mountain Angler (fishing)

*High Country Veterans Adventures	*Ridden (rec path, trails)
*Keystone Science School	VNTRbirds (trails)
Mountain Top Exploratorium	

<sup>\*</sup>Year-long license agreements

# **Annual Open House**

The annual Open Space & Trails Open House is scheduled for Monday, May 20<sup>th</sup> from 5:00pm-7:00pm at the Breckenridge Nordic Center. Similar to past years, staff will create project boards where BOSAC members will be stationed to help facilitate discussion and answer questions. Staff will follow up with each BOSAC member to provide talking points regarding their topic. Staff proposes the following topics to highlight at the May Open House.

# Project Boards:

- 1. New Trailhead Projects
  - a. Ellie's Features
    - Multi-use trail connecting Chantilly to Upper Flume/Mike's intersection. This will be a community-wide event to help construct the trail with the help of volunteers and a hired contractor.
  - b. Nightmare on Baldy Trail
    - i. A small reroute at the bottom of the Nightmare on Baldy Trail to replace the fall line section of trail that connects to Sallie Barber Rd. Depending on the progress with volunteers, this trail will be constructed by a hired contractor or our Friends of Breckenridge Trails volunteer group.
- 2. Trailhead Projects
  - a. Laurium Trailhead
    - A new trailhead will be constructed approximately 200 yards up the road from the existing trailhead to improve user experience. The trailhead will accommodate approximately 15-20 spots.
  - b. Brown Gulch Trailhead
    - i. Completed last fall on Tiger Rd, this new trailhead offers access to the Swan River and surrounding trail network.
- Leave No Trace (LNT)
  - a. The Open Space program is working on becoming a LNT Gold Standard Site. This entails successfully implementing LNT outdoor skills and ethics into management, programming, outreach and education at our open spaces.
- 4. Friends of Breckenridge Trails (FOBT)
  - a. A series of great events this summer will provide locals and visitors an opportunity to give back to the trails and open spaces they love.
- 5. All Person Trails (Wheelchair-Friendly Trails)
  - a. BOEC
    - Constructed a new All Persons Trail connecting the Sawmill Trailhead to the Sawmill Reservoir. Two additional ADA parking spots will be added to the Sawmill Trailhead.
  - b. Reiling Dredge Trail
    - i. Improved existing trail to become an All Persons Trail, created a new ADA parking area, and will create two bump outs on the Reiling Bridge to improve user experience.
  - c. Cucumber Gulch Preserve

- i. Retrofit existing trail from the Breckenridge Nordic Center to the bird interpretive site to accommodate users that are mobility challenged.
- d. Trollstigen Trail
  - i. Improve existing trail and boardwalk to accommodate strollers, walkers and wheelchairs.
- 6. Forest Health & Land Management Projects
  - a. Forest Health Project at Peabody Placer
  - b. Cut Pile Burn to take place on Airport Road/Shock Hill
  - c. Swan River Updates
  - d. McCain/Blue River River Updates
  - e. Restoration along the River Trail
- 7. State of the Open Space
  - a. Highlights from the 2023 State of the Open Space Report to include our accomplishments at a glance and implementation of the Master Plan.
- 8. Recent Acquisitions
  - a. Dry Gulch
  - b. Little Mountain/Lizzie Lode

Please see the enclosed flyer for the Open House.

Typically, we have a short BOSAC meeting following the Open House to approve last month's meeting minutes and debrief on the Open House and any feedback from the public. We will plan on having a short meeting unless BOSAC would rather hold off until the June meeting. The Breckenridge Nordic Center is not wired for virtual (hybrid) meetings and thus the meeting would not be fully accessible to the general public.





# TOWN OF BRECKENRIDGE

**OPEN SPACE & TRAILS** 

# Open Space & Trails Open House

Monday, May 22nd 5:00 - 7:00 PM

Breckenridge Nordic Center
9 Grandview Drive

Join us! Want to be the first to know about the latest projects with Open Space & Trails? Bring your friends and family to learn about trails, land management activities, volunteer opportunities, and meet the Breckenridge Open Space Advisory Commission and staff.

Snacks and refreshments will be provided.

For more information, please call 970.547.3116.



Memorandum

To: Breckenridge Open Space Advisory Commission

From: Open Space & Trails Staff
Re: April 22, 2024 Meeting

# **Open Space & Trails Discussion**

#### **BOSAC Officers: Chair and Vice Chair Nominations**

April marks the annual meeting for BOSAC, during which annual elections for the Chair and Vice-Chair positions occur.

Per the BOSAC Rules, the Chair shall preside at all Commission meetings. In accordance with these and other applicable rules the Chair shall decide all points of procedure or order, unless otherwise directed by a majority of the members of the Commission in attendance at a meeting pursuant to motion made and passed. The Chair shall maintain order and decorum, and to that end may order removal of disorderly or disruptive persons. The Chair shall have such further duties and responsibilities as determined by the Commission or as required by law.

Also per the BOSAC Rules, The Vice Chair shall preside at those Commission meetings where the Chair is absent, disabled, or otherwise unable to act for any purpose. When acting as the presiding officer at a Commission meeting the Vice Chair shall have the same duties, responsibilities, and powers as granted to the Chair by Rule 9.2. The Vice Chair shall attest to the execution and approval of all official documents of the Commission, and perform such other duties as may be delegated to such person by the Chair.

Last June, BOSAC voted to change officer terms from two-year to one-year positions. Staff requests that BOSAC nominate a Chair and Vice-Chair to serve from April 2024-April 2025.

#### **Other Matters**

This standing agenda item is intended to provide commissioners an opportunity to raise questions for a brief discussion and response, or to suggest items for upcoming agendas.